

## Newfane Central School District Board of Education

| NEWFANE BOARD OF EDUCATION REORGANIZATIONAL MEETING MINUTES  | JULY 13, 2021   |
|--|---|
| The July 13, 2021 reorganizational meeting of the Newfane Board of Education was held in room129 of the Early Childhood Center. The meeting was called to order by Board Clerk Seymour at 7:00 pm.   | CALL TO ORDER   |
| A. Casinelli, A. Kennedy, M. Lingle, E. Oudette, J. Schmitt, M. Stefanoski,<br>S. Tomasine   | TRUSTEES PRESENT  |
| J. Bower, G. Noon, K. Klumpp, K. Crombie, A. Chaffee, D. Bedette, P. Young   | ADMINISTRATION<br>PRESENT                               |
| N. Kiser, J. Mullane, Z. Pinti, B. Hill, N. Ganshaw, D. Krull, M. Forsyth  | OTHERS PRESENT  |
|  | PLEDGE OF ALLEGIANCE                                    |
| Motion made by Trustee Kennedy and seconded by Trustee Casinelli<br>RESOLVED, that Bernadette Seymour, residing in Burt, New York, be and is<br>appointed to an exempt position as District Clerk, effective July 1, 2021, per<br>the conditions of her employment agreement with the District.<br>Resolution Carried: 7 YES 0 NO  | Appointed<br>B. Seymour,<br>District Clerk              |
| The District Clerk administered the oath of office to elected Board Trustees:<br>Anthony Casinelli and Margaux Lingle  | Oaths – Trustees  |
| The District Clerk called for nominations for the offices of President and Vice<br>President of the Board of Education and conducted an election for each<br>office.<br>Trustee Schmitt nominated Trustee Lingle for President, Trustee Lingle<br>accepted. Roll call vote passed unanimously.<br>Trustee Lingle nominated Trustee Tomasine for Vice President, Trustee<br>Tomasine accepted. Roll call vote passed unanimously. | Election of Officers<br>President And<br>Vice President |
| The District Clerk administered the oath of office to the President and Vice-<br>President of the Board of Education.<br>The Board President administered the oath of office to the District Clerk.  | Oaths – Officers And<br>District Clerk                  |
| The President conducted the remainder of the meeting<br>Hearing no objections, the following resolutions were voted on by consensus<br>to be listed separately in the minutes.   |   |

DESIGNATIONS Motion made by Trustee Tomasine and seconded by Trustee Casinelli RESOLVED, that the following designations be approved as Official Bank Depositories and Investment Banking Firms: Key Bank, Manufacturers & Traders and Evans Bank.

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Tomasine and seconded by Trustee Casinelli RESOLVED, that the Board of Education approve the following meeting schedule and official newspaper for the 2021-2022 school year:

| July      | 13 Re-Org |    |
|-----------|-----------|----|
| August    | 3         | 24 |
| September | 7         | 21 |
| October   | 5         | 19 |
| November  | 2         | 16 |
| December  | 7         | 21 |
| January   | 4         | 18 |
| February  | 1         | 15 |
| March     | 1         | 15 |
| April     | 5         | 19 |
| May       | 3         | 17 |
| June      | 7         | 21 |

Official Bank Depositories and Investment Banking Firms

> 2021-2022 Board Meeting Schedule/Official Newspaper

Meetings will be held in Room 129 of the Newfane Early Childhood Center,

unless notice of location change given.

The annual required Public Budget Hearing will be May 3, 2022.

The annual Budget Vote and Election will be held May 17, 2022.

The official newspaper is: Lockport Union Sun & Journal.

| Resolution Carried: | 7 YES | 0 NO |
|---------------------|-------|------|
|---------------------|-------|------|

## **REORGANIZATION CONSENSUS ITEMS**

Motion made by Trustee Tomasine and seconded by Trustee Casinelli RESOLVED, to approve the appointment of the following individuals for the 2021-2022 school year:

- a. School Physician: Dr. Harnath Clerk
- b. Potential Impartial Hearing Officers: The certified list promulgated by the Commissioner of Education.
- c. Committee Chairpersons for the Committee on Preschool Special Education (CPSE) and Committee on Special Education (CSE): Jennifer Bower, Director of Special Education Lisa Stack, CSE/CPSE Chairperson Dr. Elizabeth Botzer, School Psychologist Kim Sorrentino, School Psychologist
- d. Chapter 504 Grievance Hearing Officer: Jennifer Bower
- e. Records Access Officer: Michael Baumann, Superintendent Records Management Officer (Disposition): Bernadette Seymour
- f. Human Rights Officers/Civil Rights Compliance Officers: Jennifer Bower, Peter Young.

District Wide and Special Category appointments

- g. DASA Coordinators: Daniel Bedette, Danielle Hawkins, Keith Crombie, Aimee Chaffee, Peter Young, Jennifer Bower.
- h. Medicaid Compliance Officer: Jennifer Bower
- i. Health Insurance Portability and Accountability Act of 1996 ("HIPAA") Privacy Official/Complaint Official: Michael Baumann
- j. Asbestos designee: George Noon
- k. Board Officials: Kevin Klumpp School District Treasurer Michael Baumann- Purchasing Agent Colleen Schultz – Tax Collector Mary Ann Neff – Internal Claims Auditor
- I. Central Treasurer– Extra Classroom Accounts: High School, Karen Flagler; Middle School, Kirsten Wright, and Elementary School, Julie Tretter.
- m. Designated Education Official: Michael Baumann, Superintendent
- n. School Pesticide Representative: George Noon
- o. Liaison for Homeless Children and Youth: Peter Young
- p. Designee for determining residency of students: Peter Young
- q. Federal Child Nutrition Program: JoAnn Huntington
   Reviewing and/or Verification Official: JoAnne Huntington
   Hearing Official (for appeals): Michael Baumann
- r. Debt Obligation, Tax Exempt Compliance Officer: Kevin Klumpp
- s. Mentor Coordinator, Peter Young
- t. Faculty Auditor, extra-classroom activities funds; Kevin Klumpp
- u. Check Signatory: Kevin Klumpp, Michael Baumann
- v. District Data Protection Officer: Jeffrey Anstett

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Tomasine and seconded by Trustee Casinelli **School Attorneys** RESOLVED, that the law firms of Hodgson Russ, LLP, Harris Beach, PLLC and Webster Szanyi, be Appointed as school attorneys; and, FURTHER RESOLVED, that the Superintendent of Schools be and is authorized to enter into agreement with other attorneys as needed; and FURTHER RESOLVED, that the following individuals shall be authorized to contact school attorneys: **Board of Education President Board of Education Vice-President** Superintendent of Schools Secretary to the Superintendent of Schools **District Clerk** School District Treasurer/Coordinator of Business Operations **Director of Special Education** \*\*\*Attorney fees shall be based on a per hour rate.

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Tomasine and seconded by Trustee Casinelli RESOLVED, that the board of education grant Kim Reddinger and Ryen Ciminelli, speech pathologists, each a stipend of \$1,500 for the 2021-2022 Speech Pathologist, stipend

| school year, for services as a New Resolution Carried: 7 YES   |   | provider.  |                                   |
|--|---|--|-----------------------------------|
| Motion made by Trustee Tomasi<br>RESOLVED, that the board of edu<br>Therapist, a stipend of \$1,500 fo<br>a New York State licensed service<br>Resolution Carried: 7 YES   | ucation grant Kim Schuler, Oc<br>r the 2021-2022 school year,<br>e provider.  | cupational   | Occupational Therapist<br>stipend |
| Motion made by Trustee Tomasi<br>RESOLVED, that R. G. Timbs, Inc.<br>Resolution Carried: 7 YES   | be appointed as the District  |  | School District Fiscal<br>Advisor |
| Motion made by Trustee Tomasi<br>RESOLVED, that the Coordinator<br>assure that each employee be be<br>School District Treasurer/Coordin<br>Auditor, Tax Collector, and that t<br>Business Operations, and Superin<br>\$1,000,000 (provided in the Distr<br>Resolution Carried: 7 YES   | of Business Operations be an<br>onded for in excess of \$100,0<br>nator of Business Operations<br>he School District Treasurer/<br>ntendent be bonded for an a<br>rict's Insurance package).  | nd is directed to<br>00 and that the<br>, Internal Claims<br>Coordinator of  | Bonding of Personnel              |
| <ul> <li>in-service credits, professional deleaves of absence, estimated explattendance at meetings, conferee Education policy. Also members attend local, state, and national allocation, upon approval of the 3. Superintendent to require examination to determine his/het Superintendent of Schools shall a school physician(s) and make suce effectuate this resolution.</li> <li>4. School District Treasurer, advertise for any items that requires. Petty Cash Funds Business Office District Office Central Services Middle School</li> <li>Newfane Elementary</li> </ul> | ication authorize the followin<br>payrolls.<br>signee, be authorized to app<br>evelopment and graduate ho<br>benses, district representatio<br>nces, or conventions pursuar<br>of the Board of Education ar<br>meetings as provided within<br>Board of Education.<br>e any employee(s) to submit<br>er fitness to continue employ<br>also be authorized to appoint<br>th arrangements as are neces<br>Coordinator of Business Ope<br>ire bidding.<br>Kevin Klumpp<br>Shannon Emborsky<br>Connie Heselberger<br>Patty Beane<br>Connie Kyle | ng:<br>rove field trips,<br>urs, leave days,<br>n, and<br>nt to Board of<br>e authorized to<br>budgetary<br>to a medical<br>ment. The<br>and engage<br>ssary to<br>rrations to<br>\$75.00<br>\$100.00<br>\$75.00<br>\$100.00 | Authorizations                    |
| Newfane Early Childhood  | Ctr.Colleen Schultz   | \$75.00<br>\$100.00  |                                   |

Karen Flagler

High School

\$100.00

Food Service

JoAnne Huntington

\$75.00

6. Authorized Signature on Checks and Wire Transfers: Kevin Klumpp as School District Treasurer/Coordinator of Business Operations

7. The Superintendent to approve temporary changes in special education placements in such special, extenuating circumstances when placement is necessary prior to a regularly scheduled Board of Education meeting.

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Tomasine and seconded by Trustee Casinelli RESOLVED, that the Board of Education adopt the following resolution delegating the Board of Education's power to authorize the issuance of revenue anticipation notes of the District:

The Board of Education of the Newfane Central School District, in the County of Niagara, New York, hereby resolves (by the favorable vote of not less than a majority of all the members of said Board of Education) as follows: Section 1. In order to facilitate the issuance from time to time of revenue anticipation notes (the "Notes") to meet periodic cash-flow needs, the Board of Education of the Newfane Central School District, in the County of Niagara, New York, hereby delegates its power to authorize the issuance of revenue anticipation notes to the President of the Board of Education, the chief fiscal officer of the District, pursuant to Section 30.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the "Law").

Section 2. All Notes so authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected. Section 3. Subject to the provisions of this resolution and the Law, and pursuant to Section 50.00 and Sections 56.00 to 61.00 of the Law, inclusive, the powers to sell and issue such Notes, including any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto (and any other necessary related documents), are hereby further delegated to the President of the Board of Education.

Section 4. All of such Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the School District

Treasurer/Coordinator of Business Operations, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 5. The powers hereby delegated shall be exercised by the President

Authorizations to Borrow Money of the Board of Education until such time as the Board of Education, by resolution, shall elect to resume the same. Section 6. This resolution shall take effect immediately. Resolution Carried: 7 YES 0 NO

Motion made by Trustee Tomasine and seconded by Trustee CasinelliRESOLVED, that the Board of Education adopt, for the 2021-2022 schoolyear, all Board Policies, By-Laws, and Code of Ethics that were in effectduring the 2020-2021 school year.Resolution Carried:7 YES0 NO

Motion made by Trustee Tomasine and seconded by Trustee Casinelli RESOLVED, that the Board of Education establish the mileage reimbursement rate for the 2021-2022 school year based upon the IRS standard mileage rate. Resolution Carried: 7 YES 0 NO

Motion made by Trustee Tomasine and seconded by Trustee CasinelliAuthorize signature,RESOLVED, that the Superintendent of Schools, or his designee, be and is<br/>authorized to act as the District's agent with regard to the Newfane Central<br/>School District's participation in the National School Lunch/Special Milk<br/>Programs and to enter into contracts and agreements for participation on<br/>behalf of the District.<br/>Resolution Carried:Authorize signature,<br/>Child Nutrition Program

Motion made by Trustee Tomasine and seconded by Trustee CasinelliDesignation of BuildingRESOLVED, that the Board of Education hereby designates the following<br/>building administrators, based upon their current job assignments, as<br/>"principals" for the purposes of Education Law Section 3214 for the 2021-<br/>2022 school year: Daniel Bedette, Danielle Hawkins, Keith Crombie, Aimee<br/>Chaffee, Jennifer Bower, and Peter Young.Designation of Building<br/>Administration, relating<br/>to suspension of<br/>studentsResolution Carried:7 YES0 NO

Motion made by Trustee Tomasine and seconded by Trustee Casinelli RESOLVED, that the Superintendent shall be authorized to employ the following personnel, as necessary, with compensation according to the following schedule:

| Uncertified Substitute Teachers:                                |              |
|---|--------------|
| Per Diem  | \$100.00/day |
| Certified Substitute Teachers:                                  |              |
| Per Diem (Less than 10 continuous days in same assignment)      | \$120.00/day |
| Long Term (if assignment is determined to be more than 10 days) | \$130.00/day |
| Substitute Operations & Maintenance                             | \$13.50/hr.  |
| Substitute Typist   | \$13.50/hr.  |
| Substitute Instructional Associate                              | \$13.00 /hr. |
| Substitute Food Service Helper                                  | \$12.50/hr.  |
| Substitute School Monitor                                       | \$12.50 /hr. |

Adoption of all Board

Policies, By-Laws and

Code of Ethics

Establish mileage

reimbursement rate

Authorize pay rates

| Substitute Registered Nur                             | se                        |                         | \$24.00/hr.     |                           |
|---|---------------------------|-------------------------|-----------------|---------------------------|
| Substitute School Health Care Aide (LPN) \$22.00 /hr. |                           |                         | \$22.00 /hr.    |                           |
| Lifeguards  |                           |                         |                 |                           |
| Chief Lifeguard                                       |                           |                         | \$16.75 /hr.    |                           |
| Instructional Lifeguard                               |                           |                         | \$15.00/hr.     |                           |
| CPR/AED Instruction                                   |                           |                         | \$21.00 /hr.    |                           |
| Lifeguard – Nancy Phillips,                           | /Kathy Dudle <sup>.</sup> | у                       | \$20.00 /hr.    |                           |
| Fitness Room Supervisors                              |                           |                         | \$17.00 /hr.    |                           |
| Resolution Carried:                                   | 7 YES                     | 0 NO                    |                 |                           |
| Motion made by Trustee                                | Tomosino ond              | l socondod by Trustoo   | Casinolli       | Authorize letters of      |
| RESOLVED, that the Super                              |                           | =                       |                 | reasonable assurance      |
| authorized to send letters                            |                           |                         |                 | leasonable assurance      |
|   |                           |                         | 0               |                           |
| employment, for the purp                              | =                         |                         | -               |                           |
| Insurance Amendments of                               |                           |                         |                 |                           |
| District intends to be emp                            |                           | •                       | biyear.         |                           |
| Resolution Carried:                                   | 7 YES                     | 0 NO                    |                 |                           |
| Motion made by Trustee                                | Tomasine and              | d seconded by Trustee   | Casinelli       | Authorize terminations    |
| RESOLVED, that the Super                              |                           |                         |                 |                           |
| conduct termination hear                              |                           |                         |                 |                           |
| agreement and is authoriz                             |                           | -                       |                 |                           |
| to the final approval of the                          |                           |                         | Joyment Subject |                           |
| Resolution Carried:                                   | 7 YES                     | 0 NO                    |                 |                           |
| Resolution carried.                                   | 7125                      | 0 NO                    |                 |                           |
| Motion made by Trustee                                | Fomasine and              | d seconded by Trustee   | Casinelli       | District Health Care Plan |
| RESOLVED, that the Super                              | rintendent of             | Schools or his designed | ee be and is    |                           |
| authorized to vote and ot                             | herwise act o             | n behalf of the Newfa   | ne Central      |                           |
| School District with respe                            | ct to all busin           | ess pertaining to the ( | Orleans/Niagara |                           |
| School Health Plan.                                   |                           |                         |                 |                           |
| Resolution Carried:                                   | 7 YES                     | 0 NO                    |                 |                           |
| Motion mode by Trustee                                | Tomosino ond              | l cocordod by Tructor   | Casinalli       | Authorization of Fund     |
| Motion made by Trustee                                |                           | •                       |                 | Authorization of Fund     |
| RESOLVED, that the Super                              |                           |                         |                 | Transfers                 |
| transfer funds between ac                             |                           |                         |                 |                           |
| District in amounts up to S                           |                           | •                       | nounts          |                           |
| exceeding \$10,000.00 will                            | •                         | ••                      |                 |                           |
| Resolution Carried:                                   | 7 YES                     | 0 NO                    |                 |                           |
| Motion made by Trustee                                | Fomasine and              | d seconded by Trustee   | Casinelli       | Adopt the non-            |
| RESOLVED, that the Board                              |                           |                         |                 | discrimination statement  |
| nondiscrimination statem                              |                           |                         | -               |                           |
| students, and others as ap                            |                           | •                       |                 |                           |
| does not discriminate aga                             | • •                       |                         |                 |                           |
| employment or candidate                               |                           |                         |                 |                           |
| gender identity, or transg                            |                           | -                       |                 |                           |
| national origin, marital sta                          |                           | -                       |                 |                           |
| <b>3</b> , <b>1 1 1</b>                               | ,                         | ,,                      | , -             |                           |

classification protected by law (including, with respect to employees and applicants for employment, genetic predisposition or carrier status), unless based upon a bona fide occupational qualification or otherwise provided for by law. Any person wishing to obtain information about the District's procedures for grieving alleged civil rights violations may obtain information by contacting Jennifer Bower, a Civil Rights Compliance Officer. Resolution Carried: 7 YES 0 NO

Motion made by Trustee Tomasine and seconded by Trustee Casinelli RESOLVED, it is the plan of a number of public school districts in Western New York, to bid jointly various commodities and services including but not limited to: art supplies; general office and school supplies; medical supplies; physical education and athletic supplies; custodial supplies; toner cartridges; fuel oil and gasoline; natural gas; electricity; trash/recycling; fire extinguisher and fire systems inspections; back flow prevention; and emergency generator inspection and preventative maintenance service. WHEREAS, the Newfane Central School District wishes to participate in the cooperative bidding program through Orleans/Niagara BOCES, and other BOCES as permitted by law, that will be drafting specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the BOCES Board of Education and making a recommendation thereon; therefore,

BE IT RESOLVED that the Newfane Central School District Board of Education authorizes the above mentioned program to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and

BE IT FURTHER RESOLVED that the Newfane Central School District Board of Education agrees to assume its equitable share of the cost of the cooperative bidding; and

BE IT FURTHER RESOLVED that the Newfane Central School District Board of Education agrees (1) to abide by majority decision of the participating district on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the group; (3) that after award of the contract(s), it will conduct all negotiations directly with the successful bidder(s).

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Tomasine and seconded by Trustee Casinelli RESOLVED, that the Superintendent of Schools be and is authorized to execute service agreements with the Orleans-Niagara BOCES and ERIE1 BOCES for services that may from time to time be required. Resolution Carried: 7 YES 0 NO

Motion made by Trustee Tomasine and seconded by Trustee Casinelli RESOLVED, that the Board of Education adopt the following fee schedule for the use of District facilities for persons or organizations using the District facilities: Authorization to execute Orleans-Niagara BOCES and Erie1 BOCES service agreements

Adopt the Fee Schedule

Authorize BOCES bidding

Page 8 of 11 Board of Education Meeting Reorganizational Meeting July 13, 2021

| Fees for Use of Facilities per three (3) ho  | our event:   |                               |  |
|--|--|-------------------------------|--|
| Classroom  | \$30.00 per event  |                               |  |
| Cafeteria  | \$30.00 per event  |                               |  |
| (SH/MS) (Any kitchen must have café em   | ployee on site)  |                               |  |
| Gyms   | \$100.00 per event   |                               |  |
| Baseball/Softball Field  | \$100.00 per event   |                               |  |
| Soccer Field   | \$100.00 per event   |                               |  |
| Football Field   | \$100.00 per event   |                               |  |
| Pool   | \$65.00 per event  |                               |  |
| Auditorium/Stage (Full use)  | \$100.00 per event   |                               |  |
| Fees may be waived for community or no   | •  |                               |  |
| Education approval.  |  |                               |  |
| Personnel Fees:  |  |                               |  |
| Pool Chief Lifeguard   | \$20.00/hr.  |                               |  |
| Each addt'l Instruct. Lifeguard  | \$17.00/hr.  |                               |  |
| _  | 0 NO   |                               |  |
|  |  |                               |  |
| Motion made by Trustee Tomasine and sRESOLVED, the Board of Education adopt2021-2022 school year, subject to changefinal billing:General EducationSpecial EducationK-6\$6,685\$20,8427-12\$8,883\$23,040Resolution Carried:7 YES   | the following tuition rates for the  | Adopt tuition rates           |  |
| Resolution Carried: 7 YES  | UNO  |                               |  |
| Motion made by Trustee Tomasine and seconded by Trustee CasinelliAuthorize an InsuranceRESOLVED, that Utica Mutual Insurance Company, Utica, NY, through TheContract –Evans Agency, Inc., Angola, NY, is authorized to provide the Newfane Centralcomprehensive coverageSchool District's comprehensive insurance coverage which includes, but iscomprehensive coveragenot limited to property, general, auto, and excess coverage for the period ofJuly 1, 2021 to June 30, 2022. |  |                               |  |
| Resolution Carried: 7 YES  | 0 NO   |                               |  |
| Motion made by Trustee Tomasine and s<br>RESOLVED, that the Superintendent of So<br>students and their respective coaches/ad<br>needed, to engage in sectional and state<br>expenditures are designated to the dollar<br>Resolution Carried: 7 YES   | hools is permitted to authorize<br>lvisors to travel overnight, if<br>competitions; and further such | Authorize overnight<br>travel |  |

Motion made by Trustee Tomasine and seconded by Trustee Casinelli

7 YES

not to exceed \$10,000.00.

**Resolution Carried:** 

RESOLVED, that the Superintendent of Schools or his designee be and is

authorized to approve payments for and related to matters of arbitration,

0 NO

payments

Authorize arbitration

Motion made by Trustee Tomasine and seconded by Trustee CasinelliDesRESOLVED, that the Board of Education designates the following as agentsagefor the district in regards to hold harmless agreements for the use offacilities:Michael BaumannSuperintendentBernadette SeymourCoordinator of Community ProgramsGeorge NoonDirector of School Facilities and Operations

Resolution Carried:7 YES0 NOMotion made by Trustee Tomasine and seconded by Trustee CasinelliRESOLVED, that the Superintendent of Schools or his designee be and is<br/>authorized to employ individuals on an interim basis until such time as the

Board of Education is able to act upon a formal recommendation per appointment. Such interim appointments shall be considered temporary in nature. Resolution Carried: 7 YES 0 NO

Motion made by Trustee Tomasine and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education hereby establishes the following standard work days for appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of the body.

| Title/Name  | Standard work day          | Term            | Participates in                      | Days/Month   |
|---|----------------------------|-----------------|--------------------------------------|--|
|   | (for reporting purposes)   | begins/ends     | employer's time keeping syster       | <ul> <li>n (based on<br/>record activities)</li> </ul> |
| School Dist   | rict Treasurer/Coordinator | of Business O   | perations                            |  |
|   | 7.5 hrs.                   | 7/1/20-6/30     | /21 Y                                | N/A  |
| District cler   | k/Coordinator of Commun    | ity Programs    |                                      |  |
|   | 7.5 hrs.                   | 7/1/20-6/30,    | /21 Y                                | N/A  |
| Claims audit  | tor 2.0 hrs.               | 7/1/20-6/30,    | /21 Y                                | N/A  |
| And, FUTHER RESOLVED; upon the recommendation of the Superintendent of Schools, that the Board    |                            |                 |                                      |  |
| of Education hereby establishes the following standard work day for the purpose of New York State |                            |                 |                                      |  |
| Employee R  | etirement System purpose   | es only and tha | t the assignment of hours will co    | ontinue to be the                                      |
| sole decisio  | n of the Newfane Central S | School District | for the following titles and will re | eport the  |
| following days worked to the New York State and Local Employees' Retirement System:               |                            |                 |                                      |  |

| Title                     | Standard Wor | rk Day |
|---------------------------|--------------|--------|
| Coordinator of Technology | 7.5 hours    |        |
| Director of Facilities    | 7.5 hours    |        |
| Food Service Director     | 7.5 hours    |        |
| Lifeguards                | 6.0 hours    |        |
| Fitness Center Supervisor | 6.0 hours    |        |
| Cook                      | 6.0 hours    |        |
| Assistant Cook            | 6.0 hours    |        |
| Food Service Helper       | 6.0 hours    |        |
| School Lunch Monitor      | 6.0 hours    |        |
| Duplicating Operator      | 6.0 hours    |        |
| Instructional Associate   | 6.5 hours    |        |
| School Nurse              | 8.0 hours    |        |
| Library Media Clerk       | 7.5 hours    |        |
| Resolution Carried:       | 7 YES        | 0 NO   |

Designate authorized agents, hold harmless agreements

## Authorize interim appointments, staff

Approved established standard work day

Page 10 of 11 Board of Education Meeting Reorganizational Meeting July 13, 2021 Motion made by Trustee Tomasine and seconded by Trustee Casinelli RESOLVED, the Board of Education seeks to authorize certain individuals to appoint an Impartial Hearing Officer if the Board does not have a regular meeting scheduled on a day when an appointment needs to be made; NOW THEREFORE BE IT RESOLVED, the Board of Education hereby authorizes the Board President or Vice-President to appoint an Impartial Hearing Officer when the Board does not have a regular meeting scheduled on a day when an appointment of an impartial hearing officer needs to be made. Resolution Carried: 7 YES 0 NO

Motion made by Trustee Tomasine and seconded by Trustee Casinelli RESOLVED, that the Board of Education of the Newfane Central School District, upon recommendation of the Superintendent of Schools, shall compensate Impartial Hearing Officers who have been certified by the Commissioner of Education of the State of New York to serve as Impartial Hearing Officers in accordance with Education Law Section 4404(1) and 8 N.Y.C.R.R. Section 200.1(x), at the following rates for services and expenses: 1. Certified Impartial Hearing Officers shall be compensated at the rate of one hundred dollars (\$100) per hour for time spent in pre-hearing, hearing, and post-hearing activities of researching and writing a decision. The District does not and will not pay for hearing dates which are adjourned or cancelled, regardless of the reason, when the adjournment or cancellation is on two or more business days' notice.

2. Certified Impartial Hearing Officers will be reimbursed for reasonable and customary office expenses of photocopying, postage and facsimiles incurred and for travel time to and from the hearing at the rate of forty dollars (\$40) per hour.

3. Automobile travel shall be reimbursed at the then-current per mile rate which is established from time-to-time for travel by District employees and representatives.

4. Airline or train travel shall be reimbursed at the actual reasonable costs incurred by the Impartial Hearing Officer.

5. The District will reimburse Impartial Hearing Officers for the cost of their lodging up to eighty dollars (\$80) per night with receipt submitted or fifty-five dollars (\$55) per night without receipt submitted for hearing dates that fall on consecutive days.

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Kennedy and seconded by Trustee Schmitt MOVED, that the Board of Education adjourn the meeting. Resolution Carried: YES 0 NO Meeting adjourned at 7:10 pm Resolution regarding Impartial Hearing Officers

> Compensation for Impartial Hearing Officers

ADJOURNMENT

Respectfully submitted,

Bernadette Seymour District Clerk